

Regular Meeting of the Board of Education

April 12, 2017

Meeting called to order at 7:00 p.m.

Flag Salute

In Attendance: Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang, Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo, Mr. Woo, Dr. Cirillo, Mr. Stabile, Mr. Brovarone

Absent: Mr. Paul Kim

Minute Approval: February 15, 2017 Regular Meeting

A motion by Mr. Rotundo, seconded by Mr. Woo, all eyes to accept the February 15, 2017 minutes.

Report of the President: The Spring Sports programs commenced on April 1st. The statistics to date are: Boys Track – 4-0, Girls Track – 1-3, Baseball – 0-3, Softball – 0-3, Tennis – 2-2, Golf – 1-2. (Information provided by Mr. Wroblewski)

Report of the Superintendent: Dr. Cirillo announced the 2017 “Teachers of the Year”: ECC – Nicole Ostuni, Lindbergh School – Lisa Panchi and the Jr/Sr High School – Amanda DiLullo Bellottie.

Dr. Cirillo thanked those involved in bringing the documentary – “After the Fire” to the attention of our students. This documentary detailing the January 1, 2000 Seton Hall University fire, along with commentary from 2 of the most critically injured students, Shawn Simons and Alvaro Llanos, had a great impact on our students.

The District’s Spring Recess will begin on April 14th through April 21st.

Graduation dates have been set: Lindbergh School’s 6th grade graduation will be held on Wednesday, June 21st and the High School graduation on Thursday, June 22nd.

Finally, the 2017/18 school budget has been approved by the Bergen County Department of Education.

Report of the Board Attorney: No report at this time.

Report of the Committees: Resolutions attached

Old Business: None

New Business: Buildings & Grounds Resolution #5: Mr. Donovan expressed concerns over the tone of a letter received from the “Korean American Protection of Freedom Democracy Alliance” dated March 9, 2017 requesting permission to use the Lindbergh School auditorium for a “patriotic movement”. Also, there were conflicting addresses on the letter and the Certificate of Liability Insurance. A motion was made by Mr. Donovan, seconded by Mr. Rotundo to table this request for future discussion. All eyes on roll call.

New Business: A motion by Mr. Mattessich, seconded by Mr. Rotundo, all ayes on roll call to approve the tentative Board of Education meeting schedule as follows: Public Hearing on the 2017/18 budget – May 3, 2017 @ 6:00 p.m. May 10, 2017 and June 14, 2017 – Regular monthly meetings beginning at 7:00 p.m. and June 28, 2017 – Year end meeting FY 2017 @ 7:00 p.m.

A motion by Mr. Rotundo, seconded by Mr. Jason Kim, all ayes on roll call to open the meeting to Audience Participation.

Mrs. Cathy Doheny, Lindbergh School teacher and PPEA Rep expressed her concerns about settling the PPEA contract before the school year ends. There is another negotiations meeting scheduled for April 26, 2017.

A motion was made by Mr. Woo, seconded by Mr. Bruno, all ayes on roll call to close audience participation.

Closed Session:

A motion was made by Mr. Donovan, seconded by Mr. Jason Kim, all ayes on roll call to open Closed Session.

The Board reviewed 4 HIB Incidents dated February 27, 2017. Each incident will be voted on upon individually to "Affirm, Reject or Modify" the findings of the HIB Committee when open session resumes.

A motion by Mr. Bruno, seconded by Mr. Woo, all ayes on roll call to close this portion of the meeting.

HIB Investigations dated February 27, 2017:

Incident #1: A motion by Mr. Rotundo, seconded Mr. Bruno, all ayes on roll call to affirm the decision that HIB was not found.

Incident #2: A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to affirm the decision that HIB was not found.

Incident #3: A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to affirm the decision that HIB was not found.

Incident #4: A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to affirm the decision that HIB was not found.

A motion was made by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to adjourn the meeting.

Diane Montemurro

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey 07650

April 12, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following workshops/conferences:

<u>Staff member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Amount</u>
Nydia Valle L.S. Teacher	"Defiant & Disruptive Children and Adolescents" – Nanuet, NY	05/02/17	\$ 99.99
Paul Stabile B.A.	NJASBO Workshop, Rockaway, NJ "Audit Program Update & Financial Issues"	04/25/17	\$ 75.00 +mileage
Laura Casado Speech Pathologist	"NJ Speech & Hearing" convention Long Branch, NJ	04/28/17	\$150.00
Dr. Joseph Cirillo Superintendent	"NJASA/NJAPSA Annual Spring Leadership Conference", Atlantic City	05/17/17- 05/19/17	\$525.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent renews an Agreement between the Board of Education and Bergen County Special Services School district for the 2017/18 school year. BCSSSD will provide auxiliary and remedial services to eligible students attending non-public schools in the district pursuant to P.L. 1977, Chapters 192/193. Chapter 192 services are compensatory education, ESL and home instruction. Chapter 193 services are supplementary instruction, speech correction, and examination & classification for eligible pupils. Allocations for these services will be forwarded by the NJDOE in July 2017.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent renews an Agreement between the Board of Education and Region V Council for Special Education, River Edge, NJ commencing July 1, 2017 through June 30, 2018. Available services are as follows:

<u>Direct Services Therapies</u>	<u>Hourly Rate</u>
Occupational Therapy	\$70.00
Physical Therapy	70.00
Speech Therapy	70.00
Behaviorist	70.00
LDT-C	70.00
Home Instruction	50.00
Audiologist	130.00
Child Study Team Evaluations	320.00 per evaluation

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement from Krista Garguilo, special education teacher at the ECC. Courses: Supervised Clinical Practicum Part I, Supervised Clinical Practicum Part II. These are "summer" courses and will be considered for reimbursement in the 2017/18 school year.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement for Dr. Sandra Vazquez, CST supervisor. Courses: "Instructional Leadership" (I & II) "Examining & applying school leadership practices" (I & II), "Strategic Management: Leading Learning Communities".

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the establishment of a "petty cash" fund for the ECC Child Study Team office. These funds are for emergencies and small purchases, i.e., postage. No single expenditure shall exceed \$50.00 and all expenditures must be authorized by the designated individual. Amount: \$100.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 02/28/17. (Full reports on file in the Board office for review)

FURTHERMORE, that the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2016/17 budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the April 2017 Food Service invoices in the amount of \$1,150.40:

<u>VENDOR</u>	<u>Description/Location</u>	<u>Amount</u>
Arthur Katz, Inc.	Walk-in freezer at H.S. Café Lockset furnished & installed 6 keys furnished	\$ 390.50
JFM Electric, Inc.	Removed wiring & receptacle in The H.S. café due to a safety issue And raised box above door height	98.00
Jay-Hill Repairs	Removed & replaced hoses on the Market Forge steamer.	417.50
Jay-Hill Repairs	Hobart slicer at L.S. café needed new Sharpening assembly, stones and Meat grip.	196.00
Verizon	Phone service for March 2017	48.40

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the April 2017 voucher list in the amount of \$675,492.08 as follows:

Fund 10 (General Current Expense)	\$653,352.94
Fund 20 (Special Revenue Fund)	23,359.67
Fund 96 (After Care Program)	279.47
	<hr/>
	\$676,992.08

Introduced By: Mr. Mattessich

Seconded By: Mr. Bruno

Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: Paul Kim

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

April 12, 2017

Report of the Buildings & Grounds Committee – Mr. Howard Donovan

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for the use of the high school auditorium on Friday, June 16th from 4:00 – 10:00 p.m. This request is being submitted by Kirchner's Dance Studio, Ridgefield, NJ for their annual dance recital. The studio will submit a Certificate of Liability Insurance prior to this event, along with a \$250.00 non-refundable security deposit. They will also be liable for custodial costs.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Mary DeBlasio to hold a "Cheerleading Camp" at the ECC beginning Monday, June 26th through Friday, June 30th from 12:00 – 3:00 p.m.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the high school basketball coaches to offer a "basketball clinic" for students in Grades 2 – 8 on the following dates: May 2nd, 9th, 16th & 23rd. The clinic will be held at the high school gym from 6:00 – 8:30 p.m. Cost per student: \$20.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the PTA to hold a "Spring Family Fun Dance" for all children who attend the ECC and Lindbergh School. This event will be held on Friday, May 19th from 6:00 – 9:00 p.m. at the high school gym. Use of the cafeteria is also requested.
- 5.) Request from: "Korean American Protection of Freedom Democracy Alliance" for discussion under New Business.

Introduced By: Mr. Donovan

Seconded By: Mr. Mattessich

Roll Call: All Ayes - Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich,
Rotundo, Woo

Absent: P. Kim

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

April 12, 2017

Report of the Personnel Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave of absence for Gerry Resnick, Guidance Counselor. The leave will commence on or about May 5, 2017. Mrs. Resnick intends to return to district September 2018.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a leave extension for Ellen Kim, high school secretary. The original leave was granted with a return date of 3/31/17. Mrs. Kim is requesting an extension to 6/30/17, with a return date of 7/1/17.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an "intermittent" family medical leave for Diane Nickoloff, ECC nurse. The leave will begin on April 24, 2017 through June 30, 2017.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following BSI teacher to a full-time Kindergarten inclusion class:

Henny Lee
Hunter College
MA – Elementary & Special Education
Step 1MA - \$51,167.*
(pro-rated)
Commencing 4/13/17 – 6/30/17

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a change in status for Timarie Toscano, payroll clerk from a 10 month position to 12 months, effective July 1, 2017.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute Teacher for the remainder of the 2016/17 school year:

Katrina Dumcic
Cliffside Park, New Jersey
Rutgers University student

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members to perform updates/revisions on ELA curriculum in Grades K – 6:

Samantha Matarazzo	Teresa Allegretta
Stephanie Clark	Stephanie Messina
Nicole Broderick	Michele Martini
Rael Rodriguez	Supervisors: Diane Cundari, Jennifer Tennant

10 hours per teacher @ \$30.00 per hour *

*pending negotiations

Introduced By: Mr. Woo

Seconded By: Mr. Mattessich

*Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim,
Mattessich, Rotundo, Woo*

Absent: Paul Kim

*Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey*

April 12, 2017

Report of the Curriculum Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached "standard based report cards" for Grade 2, effective September 2017.*
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent re-adopts curriculum in all nine (9) content areas to satisfy New Jersey Standards.*

Introduced By: Mr. Jason Kim

Seconded By: Mr. Donovan

Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: Paul Kim

*Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey*

April 12, 2017

Report of the Curriculum Committee – Mr. Jason Kim

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Introduced By: Mr. Jason Kim

Seconded By: Mr. Donovan

Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: Paul Kim

*Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey*

April 12, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Second Reading** of the following policies:

- **6145 Extracurricular Activities** – The wording of the non-discrimination paragraph was edited to be more consistent with the Comprehensive Equity Plan Assessment
- **6145.1/6145.2 Intramural & Interscholastic Competition** – A section titled “Equality & Equity in Athletic Programs” was added
- **6146 Graduation Requirements** – The test titles were changed to a generic term
- **6162.5 Research** – Social security number was added to the bullet list and the bullet list was edited to be more consistent with Federal Protection of Pupil Rights Amendment.
- **6163.1 Media Center/Library** – The introduction was revised to include the provision for required access to computers and instructional materials
- **6164.4 Child Student Team** – The sections on disruptive & disaffected students were overhauled. These students are now referred to as “at risk for school failure”
- **6171 Special Education** – The bullet list was edited to refer to students at risk of school failure
- **6173 Home Instruction** – A sentence on equity was added to the introduction

Introduced By: Mr. Rotundo

Seconded By: Mr. Bruno

*Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich,
Rotundo, Woo*

Absent: P. Kim

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

April 12, 2017

Report of Student Activities & Field Trips – Ms. Connie Hwang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent enters into a Cooperative Sports Agreement with the Leonia School District for the 2017/18 & 2018/19 school years. Sports involved: Football, Girls Soccer, Girls/Boys Swimming. Palisades Park will act as the LEA/Host district. The LEA/Host will be considered the home site, Section: North 1, Group I. This agreement shall terminate 2 years from the effective date: July 1, 2017.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from the 3rd Grade teachers to "The Liberty Science Center", Jersey City, NJ on Wednesday, May 10th. Students will be leaving school at 8:30 am and returning approximately 1:30 pm. Cost per student: \$25.00.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from Mindy Zavian, 7th grade teacher. Destination: "American Museum of Natural History", N.Y.C. Date: Tuesday, May 16th. Time: 8:30 am – 300 pm. Cost per student: \$22.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from English III teachers to visit the "Westbury House and Gardens", Westbury, NY on Wednesday, May 31st. Students will be leaving the high school at 8:15 a.m. and return approximately 3:00 p.m. Cost per student: \$15.00
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from the Class of 2017 to "Six Flags Great Adventure", Jackson, NJ on Monday, June 5th. Students will be leaving at 8:30 am and returning approximately 6:00 pm. Costs to be paid from the student activities account.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to the "Palisades Park Swim Club" for the 6th Grade students on Tuesday, June 13th. (Rain date – June 14th). Swimming activities are scheduled from 8:15 a.m. to 2:30 p.m. Afterwards, there will be a dance until 6:15 p.m. Students will be picked up at the pool entrance by their parents. No cost to students
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the 6th grade classes to "West Point Academy", NY on Monday, May 22nd. The group will be leaving Lindbergh School at 9:00 a.m. and return approximately 2:30 p.m. Cost per student: \$22.00

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for First Grade students on Tuesday, May 23rd to the "Field Station Dinosaurs" exhibit in Leonia, NJ. The group will leave Lindbergh School at 9:30 a.m. and return approximately 1:00 p.m. Cost per student: \$26.00

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for Lindbergh School students in the **String Orchestra** to Mahwah High School on Tuesday, June 6th. The group will leave school at 8:30 a.m. and return approximately 1:00 p.m. The students will be participating in the "MERC Band/Orchestra Festival". Cost per student: \$15.00

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in 4th grade **LEAP classes** to Teterboro Airport on Friday, May 19th with the following activities: "Dare to Fly Program". Students will leave Lindbergh School at 9:00 a.m. and return approximately 2:00 p.m. No cost to students.

Introduced By: Ms. Hwang

Seconded By: Mr. Woo

Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: Paul Kim

*Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey*

April 12, 2017

Report of the Calendar Committee – Ms. Connie Hwang

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the school calendar for the 2017/2018 school year (attached):

Introduced By: Ms. Hwang

Seconded By: Mr. Bruno

*Roll Call: All Ayes – Alvarez, Bruno, Donovan, Hwang, J. Kim,
Mattessich, Rotundo, Woo*

Absent: Paul Kim

PALISADES PARK SCHOOL DISTRICT CALENDAR

SCHOOL YEAR 2017-2018

September (17 days)

M	T	W	T	F
				4
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October (21 days)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November (17 Days)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December (16 Days)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January (20 days)

M	T	W	T	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
31				

Sept. 4 Labor Day Observ.
 Sept. 5 Faculty Report
 Sept. 7 Students Report
 Oct. 9 Columbus Day
 Oct. 18 Early Dismissal
 (Staff Development)

Nov. 7 Election Day
 (Staff Development)
 Nov. 9,10 NJEA Convention
 Nov. 23,24 Thanksgiving
 Dec. 25-31 Holiday Recess

Jan. 1-2 New Year's Observ.
 Jan. 15 M. L. King, Jr. B'day
 Jan. 24 Early Dismissal
 (Staff Development)

Feb. 16-20 Winter Recess

Mar. 14 Early Dismissal
 (Staff Development)
 Mar. 30 Good Friday
 Apr. 2-6 Spring Recess
 May 28 Memorial Day

**PLEASE NOTE: In case of
 Emergency, Spring Recess has
 been designated as "Make-up"
 days. Please DO NOT make
 any permanent plans or
 reservations for those days.**

**Graduation date to be
 determined by the Board of
 Education at the April Board
 Meeting.**

February (17 days)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March (21 days)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April (16 days)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May (22 days)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Adopted: April 12, 2017

Early Dismissal on November 22, December 22, March 29, and May 25.